Name:________________ Company:______

MASTER SERGEANT Promotion Worksheet

Company Commander/First Sergeant Section
• Held the rank of SFC for 9 weeks
• Demonstrates ability to conduct Platoon Armed Drill (see score sheet)
• Demonstrates ability to control a company-sized element while calling cadence
• Participates in an Approved Extracurricular Activity/Varsity Sport. Activity
• No Disciplinary Actions/Unexcused Tardies within 2 Quarters
• Have zero non suits during the previous two quarters
• Have an organized and updated portfolio
• Demonstrate knowledge of web-based JUMS
• JROTC grade of 90 percent or better/Overall weighted GPA of 2.25 or higher

Faculty Review

<table>
<thead>
<tr>
<th>RECOMMEND PROMOTION</th>
<th>TEACHER SIGNATURES</th>
<th>RATING</th>
</tr>
</thead>
<tbody>
<tr>
<td>PD 1 YES / NO</td>
<td></td>
<td>1-2-3-4-5-6-7-8-9-10</td>
</tr>
<tr>
<td>PD 2 YES / NO</td>
<td></td>
<td>1-2-3-4-5-6-7-8-9-10</td>
</tr>
<tr>
<td>PD 3 YES / NO</td>
<td></td>
<td>1-2-3-4-5-6-7-8-9-10</td>
</tr>
<tr>
<td>PD 4 YES / NO</td>
<td></td>
<td>1-2-3-4-5-6-7-8-9-10</td>
</tr>
</tbody>
</table>

ARMY INSTRUCTOR’S NAME:_______________________________________

ARMY INSTRUCTOR’S SIGNATURE:_______________________________________

S-1 Date Received_____ BN Staff Section

Merits on cadet record. MSG = 70 cumulative Merits. Request the following hours be added: For additional hours attach a note.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date</th>
<th>Hours</th>
</tr>
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<tbody>
<tr>
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<td></td>
<td></td>
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</tbody>
</table>

S-1 verification:__________ Cadet must have all required forms on file to be promoted.

Review of cadet’s attendance, personal appearance & conduct:

Outstanding --- appearance, attendance & conduct (award personal appearance ribbon)
Excellent --- great overall, with minor discrepancies
Meets the Standards --- average performance
Needs Improvement --- demonstrated pattern of poor performance, (schedule parent conference)

Battalion Commander/CSM Approval:_________________ SAI Final Approval:_________________
(Check the Company Files)