

Name: _____ Company: _____

MASTER SERGEANT Promotion Worksheet

Company Commander/First Sergeant Section

- Held the rank of SFC for 9 weeks _____
- Demonstrates** ability to conduct **Platoon Armed Drill** (see score sheet) _____
- Demonstrates** ability to control a company-sized element while calling cadence _____
- Participates** in an Approved Extracurricular Activity/Varsity Sport. Activity _____
- No Disciplinary Actions/Unexcused Tardies within 2 Quarters** _____
- Have zero non suits during the previous two quarters _____
- Have an organized and updated portfolio _____
- Demonstrate knowledge of web-based JUMS _____
- Pass the NCO Board _____
- JROTC grade of 90 percent or better/Overall weighted GPA of 2.25 or higher** _____

Faculty Review

RECOMMEND PROMOTION	<u>TEACHER SIGNATURES</u>	<u>RATING</u>									
		Poor					Superior				
PD 1 YES / NO _____	_____	1	2	3	4	5	6	7	8	9	10
PD 2 YES / NO _____	_____	1	2	3	4	5	6	7	8	9	10
PD 3 YES / NO _____	_____	1	2	3	4	5	6	7	8	9	10
PD 4 YES / NO _____	_____	1	2	3	4	5	6	7	8	9	10

ARMY INSTRUCTOR'S NAME: _____

ARMY INSTRUCTOR'S SIGNATURE: _____

S-1 Date Received _____ BN Staff Section

Merits on cadet record. MSG = 70 cumulative Merits. Request the following hours be added: For additional hours attach a note.

Activity		Date	Hours

S-1 verification: _____ Cadet **must** have all required forms on file to be promoted.

Review of cadet's attendance, personal appearance & conduct:

- Outstanding --- appearance, attendance & conduct (award personal appearance ribbon)
- Excellent ---great overall, with minor discrepancies
- Meets the Standards --- average performance
- Needs Improvement --- demonstrated pattern of poor performance, (schedule parent conference)

Battalion Commander/CSM Approval: _____ **SAI Final Approval:** _____
(Check the Company Files)